MPS STUDENT CLEARANCE FORM

NAME: ________________________________  DATE: ________________
              Last Name    First Name      M.I.

STUDENT C#: ___________________________  TRACK: ___________________________

CHAIR: _______________________________  LAST DAY OF FINAL TERM: __________

To be cleared for graduation, you must have a representative from each office noted below sign and date this form. The MPS Office will sign off last after the student submits the document with all other signatures. All signatures must be provided on one page.

LIBRARIES: All books, documents, and technology borrowed have been returned, or satisfactory arrangements have been agreed upon.

ROSENSTIEL LIBRARY (Second floor of Science, Lab, and Administrative Building (SLAB))
(rsmaslibrary@miami.edu)

SIGNED: ______________________________________  DATE: ________________

RICHTER LIBRARY (ROSENSTIEL LIBRARY CAN SIGN FOR RICHTER)

SIGNED: ______________________________________  DATE: ________________

DIGITAL PRINT FACILITY (PRINT SHOP, S Grosvenor, First Floor): There are no outstanding balances. Doug Tyrrell (yanina@iadigitalprint.com)

SIGNED: ______________________________________  DATE: ________________

FACILITIES & OPERATIONS (N Grosvenor 103): Student ID card has been returned.
(facilities@earth.miami.edu)

SIGNED: ______________________________________  DATE: ________________

REMOVE LOCK FROM LOCKER (MPS Office, S/A 132): Lock returned to the MPS Office (if applicable)

SIGNED: ______________________________________  DATE: ________________

EQUIPMENT (MPS Office, S/A 132): All equipment has been returned.

SIGNED: ______________________________________  DATE: ________________

GRADUATION EXIT SURVEY (MPS Office, S/A 132): https://umiami.qualtrics.com/jfe/form/SV_9Bl8tBtGTlxf1A

SIGNED: ______________________________________  DATE: ________________

Revised April 24, 2023